

REPORT 2012-2013: CDBR OFFICE

13./14.2.2013

Career Development Seminar for the Academic Staff (www.career.ibu.edu.ba)

- Lectures by
 - o Abdulrezak Cil, Head of Career Unit, Fatih Univ., “Career Development Process and the Role of Peer Advising”
 - o Tamara Jakupović, Employment Office of Canton Sarajevo “LABOR MARKET NEEDS AND ADVICES FOR CAREERS”
 - o Benjamin Kadić – Nermana Ajanovic- Hajdarspasic, Posao.ba, Competition in Job-Seeking: Challenges and Opportunities

12.3. 2013

Student Career Seminar (www.career.ibu.edu.ba)

- Lectures by Mike Chambers - Ranko Markus, YEP, Swiss Agency for Development and Cooperation

Career Workshop for International Burch University Students: Career Opportunities in Bosnia and Herzegovina

With the invitation of representatives from the Youth Employment Project, supported by the Swiss Agency for Cooperation and Development, CDBR (Career Development and Business Relations Office) in International Burch University offered the first seminar for students to get valuable insights about the employment opportunities in the country.

Mr. Mike Chambers and Ranko Markus presented the current labor market situation in regard to youth employment. As experienced project staff, they provided their own experiences alongside statistics, which are helpful to the process of seeking employment. In addition, they emphasized that the workday is a process, and requires a certain determination and a good plan.

After the speeches the student were having the opportunity to ask specific questions. The lecture ended with the handing letters of appreciation to the guest from our Deputy Rector, Assoc. Prof. Dr. Teoman Duman.

The main goal of the CDBR office is to enhance collaboration with the rest of society and to keep an ongoing dialogue and exchange of knowledge between the University, the business world, the local communities, organizations and students. CDBR office plans to offer International Burch University Students more specialized seminars and workshops in CV development and presentation skills.

14.03.13

Agreement on “Infobip-Burch Academy”

Infobip BH : Namik Nuhanovic, Senior Software Engineer, and

Compatel: Sandi Ibrahimasic, , Business Development Manager

18.03.13

Visit to the Dean of Economic Faculty, Univ Tuzla

20.03.13

Zira Day (www.career.ibu.edu.ba)

- Lectures by
 - o Hamdija Haracic, Senior System Architect and
 - o Ismar Omanovic, Partner Relationship Manager

Department of Informational Technologies (IT) and Computer club, and Career Office invited ZIRA, famous IT company, originated in Sarajevo, and spread in middle European countries. Representative from their company, Mr. Hamid Haracic, with other colleges presented their involvement in IT market, future plans , internship and employment opportunities for our students.

After presenting profile of the company and there vision, Mr. Haracic explained all details about their projects and products which highly interested our students.

Our student Benjamin Dedic, freshmen in IT, claims that this seminar broadened his horizons and that he is more confident for his professional success in the future.

22.03.2013

Visit to the University of Zenica, Ali Goksu, Ugur Ergun

On the 22nd of March members of our academic staff together with our dean Prof. dr Ali GOKSU visited University of Zenica. They talked about possible cooperation between universities and faculties.

Our host at the University of Zenica was the Dean of the Faculty of Economics Dr. sc. Dževad Zečić, who showed us their facilities and introduced us with their staff and way of work. Our management invited colleagues from Zenica to participate with their research papers at the International Conference on Economic and Social Studies ICESOS'13 which will be held on 10-11 May at our University.

28.03.2013

Visit by DHL representatives

Dzenan Dzumhur, Commercial Manager, and Edin Emšo Country Manager. We agreed on further cooperation.

02.04.2013

Visit to Dzemal Bijedic University, Mostar with Ali Goksu and Ugur Ergun

Our faculty staff visited University "Dzemal Bijedic" in Mostar. They met and talked about future cooperation with the Dean of Faculty of Economics Assoc. Prof. dr Adil Trgo, and Vice Dean Assist. Prof. dr Veldin Ovcin

10.04.2013

GMS Quality Job Search (www.career.ibu.edu.ba)

On Wednesday, 10 of April 2013. in period 13:00-16:00, at International Burch Universtiy in SASE Room, was held seminar „Quality Job Search“. It was organized by university`s Career Office at the head with professor Erkan Ilgun and held by representatives of Employment Agency „GMS“ from Sarajevo. Lecturers were founder and CEO of the agency Amra H. and agency`s HR manager and psychologist Edna Alijagić.

Seminar was opened by opening speech by professor Teoman Duman. Then Mrs. Amra H. gave speech, talking about agency and giving main highlights about seminars` content. Finally, Mrs. Edina Alijagić took the stage. She provided exhaustive and detailed insight into how labor market works and also, together with Mrs. Amra H. shared with students their personal experiences.

Seminar was of interactive type and students were very welcome to ask questions, participate in discussions, and share personal experiences if any.

Attendees were introduced with ways of how to look for a job, and also what to do while waiting to have a job. Great part of time was dedicated to explaining how to write CV and motivation letter, and how to behave at the job interview.

Seminar included two workshops. For the first one attendees were asked to write personal, positive and negative characteristics that could be related to one's job of interest, and then these were discussed later. The second workshop was actually simulation of a job interview. Volunteer was IT student Emir Dzaferovic.

Some of the points that were emphasized to make the job search of better quality were:

- Focus on your job of interest
- While waiting for a job keep being active (take courses, attend seminars and workshops, keep track of the news etc.)
- Do volunteering jobs, for it is going to provide you with experience and additional knowledge, provide you with opportunity to learn work habits, and enrich your CV
- Regularly check all job advertising web pages and create your account at LinkedIn.com
- Send application letters to companies offering yourself to work voluntary
- When applying for a job, do a research about specific company
- Adjust your CVs according to company that you are applying at
- When you go to the job interview be relaxed, trying keeping calm, make and keep eye contact, be honest, most importantly have an answer to the question: „Where do you see yourself in 3-5 years?“
- If you do not get the job, express gratitude for opportunity to represent yourself
- Once when you get the job, do not be exclusive about your work, meaning accept doing tasks that are not strictly in your job description.

At the end of the seminar our guests promised to keep cooperation with the university, and offered their help to students for any issues they may have in search for a job. Also, they promised to hold another seminar, but in English language.

With their professional, friendly, and helping attitude, lecturers Mrs. Amra H. and Edina Alijagić made all attendees to benefit a lot and not to regret a second of spent time.

11.04.13

Walter IT Solutions,

- Lecture about Revitt Technology for Students from the Architecture Department

16.04.13

Visiting to DHL,

- Đenan Džumhur, Commercial Manager, and Edin Emšo Country Manager was participating. We agreed on having guest lecture in HRM and Int. Marketing.

17.04.13

Visit to the EU Delegation (1st grade students from Department of Management)

- Head of Political and Economic Section Mr. Jurgis Vilcinskas

On the 17th of April students of first year had an organized visit to the Delegation of European Union in Bosnia and Herzegovina. Their host at the premises was the Head of Political and Economic Section Mr. Jurgis Vilcinskas. He introduced his office and explained its role which is to bring Bosnia and Herzegovina closer to EU. He pointed out that each year European Union has been financing projects and programs in B&H which are worth around 100 million euro.

After the inspiring lecture students asked questions and had a short discussion with their host. The organized visit will enable students to have bigger picture of “United States of Europe” and to see more clearly the necessary steps of our country towards the Union.

20.04.13

Workshop on “Basic principles of the Project management”

- Assoc. Prof.Sanel Jakupović, vice dean , Faculty of business economy, Pan-European University Apeiron Banja Luka (PEUA)
- Topics:
 - (i) Management and project management
 - (ii) Definitions of terms
 - (iii) PM Organization
 - (iv) Logical framework approach (LFA)

23.04.13

Career Day'13 with 36 companies

- Company Presentations
- Job Interviewing
- CV Development
- Internship Applications

09.05.13

“Food control in the production in BiH”

- Lecture by company representatives of Akova Group (Nedžad Biberović, Marketing manager)

6-13.05.13

Infobip Burch Academy

6th of May, on Monday, from 11:00 to 13:00 at classroom 305

1. Infobip Success Story & Products

- Alma Numic - Sarajevo Office Manager
- Dzenan Teletovic - Sales Manager for Turkey

8th of May, on Wednesday, from 14:00 to 16:00 at classroom 303

2. Operator Partnership

- Anja Obradovic - OP Manager
- Sandi Ibrahimasic - OP Manager

13th of May, on Monday, from 11:00 to 13:00 at classroom 305

3. Agile Software Development & Soft Skills

- Denis Rudonja - Software Engineer, Certified Soft-Skill Trainer
- Admir Okovic - Software Engineer

17.05.13

Sarajevo Business Forum (around 13 students from IBU participated)

22.05.13

On day 22nd of May, representatives of DHL company, Mr. Edin Emšo - Country Manager, Đenan Džumhur - Commercial Manager, Selma Eminović - Telesales Executive and Amal Sorguč - pricing Coordinator, held a lecture for students of Management Department in SASE room. At the beginning of the lecture, the Country manager, Mr. Edin Emšo introduced profile of company, their mission and vision, aims and success of this global brand. Afterward, lecture continued with presentation about communication skills during interview for job and CV application. The fact that students could ask questions related to job interviews and get answers from representatives of HR office in DHL, from real life situations, was extremely important to our students. Later on, students were faced with importance of brand and branding, where they showed knowledge on high level related to this topic. At the end, representatives of DHL organized short workshop, to check what students have learned.

24.05.13

First regional conference "Capital market and the development of the economy ", Participating of students from Department of Management together with the academic staff

14.6.2013

Visit to Infobip BH d.o.o.: Head of IT Department, and students.

July – September 2013

Internship TR

Department of Architecture:	14 Students	Department of Genetics:	8 Students
Department of EEE:	3 Students	Department of IT:	4 Students
Department of Management:	4 Students		

18.06.2013.

Prepared by
Assist. Prof. Dr. Erkan Ilgun